

MINUTES OF THE PUBLIC MEETING
Board of Education
Midland Park, New Jersey
June 15, 2010

The Pledge of Allegiance was recited.

The meeting was called to order by Robert Schiffer, at 8:00 p.m. and the following statement was read:

"Adequate notice of this meeting was provided as specified in the Open Meeting Act. Notices of this meeting were sent to the Record, Ridgewood News and to the Midland Park Borough Clerk for the 2010 elective year. A notice was also posted outside of the office of the Midland Park Board of Education in a place reserved for such announcements."

ROLL CALL

Present:	James Canellas	Sandra Criscenzo
	Richard Formicola	Paula Lein
	Brian McCourt	Raymond Moraski
	William Sullivan	Maryalice Thomas
	Robert Schiffer	

OTHERS PRESENT

Staff: William Heebink, Superintendent of Schools
Stacy Garvey, Business Administrator/Board Secretary

PRESIDENT'S REPORT

Mr. Schiffer introduced an artwork presentation from Julia Wollner in the Class of 2010.

Mission Statement

The Midland Park School District as part of a strong, dedicated community, provides students with a comprehensive, adaptive education in a positive environment by maximizing all resources and empowering them to realize their individual worth and responsibility with the expectation that all students achieve the New Jersey Core Curriculum Content Standards at all grade levels.

1. Recognition of retiring staff
2. Recognition of Bergen County Educators of the Year recipients
3. Presentation and Best Wishes to Dr. Heebink.
4. Presentation of Independent Study of Midland Park Mathematics Program (support material attached).

Motion – Mr. Canellas, seconded – Ms. Criscenzo . . .

Approve the revised Cooperative Program Agreement for Football and Wrestling between the Midland Park and Waldwick School Districts. SR-1

Roll Call: All Yes

Board resolutions related to hiring for the 2009-2010 and 2010-2011 school years will be on an emergency basis, pursuant to N.J.S.A. 18A:6-7.1, N.J.S.A. 18A:39-17 and/or N.J.S.A. 18A:6-4.13, as applicable.

A. Personnel – (W. Heebink)

Motion – Mr. Sullivan, seconded – Mr. Formicola . . .

To approve the following block motion:

1. Approve the termination of Brian LoCouture as a part-time custodian at the high school, effective May 21, 2010.
2. Approve the reappointment of Michael Healy as the NCLB Grant and Administrative Coordinator, effective July 1, 2010 through June 30, 2011 (support material attached).
3. Approve the Proviso to the Midland Park Administrators & Supervisors Association Agreement, which is attached as an appendix. P-1.
4. Approve the settlement agreement between Elizabeth Cericola and the Midland Park Board of Education, which is attached as an appendix. P-2
5. Approve the additional summer hours for Carole Treta, Technology Coordinator, not to exceed 100 hours to complete technology projects. She will be paid at the approved rate of \$55 per hour, as per Schedule D of the MPEA Agreement.
6. Approve the additional summer hours for the following Child Study Team members to work on an as needed basis. They will be paid at the approved rate of \$55 per hour, as per Schedule D of the MPEA Agreement:

Christina Marinaro, Social Worker

Catherine Prinsell, School Psychologist

Pamela Vermaas, Learning Disabilities Teacher/Consultant

7. Approve the appointment of Tarra Matway as an individual aide for a high school special education student during Marching Band season. She will be paid at the approved rate of \$20 per hour, as per Schedule D of the MPEA salary guide, effective August 9, 2010 through October 12, 2010 for a total of 224 hours.

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Mr. Moraski . . .

To approve the following block motion:

8. Approve the appointment of Grace Sur to conduct the intermediate summer math camp. She will be paid at the approved hourly rate of \$33.18, as per Schedule D of the MPEA contract for a total of ten hours.
9. Approve the additions to the list of advisors to activities and clubs for the 2010-2011 school year (support material attached):

			<u>Stipend</u>
Add:	Brian Prokop	Percussion Arrangements	\$1100.00
	Stephanie Peters	Color Guard Work Design	\$1700.00
	David Marks	Drill Design	\$1950.00

10. Approve the appointment of Francesca Mullady as a one-on-one Aide in the Preschool Disabled class for the ESY program from July 6, 2010 through July 30, 2010. She will be paid at the approved rate of \$20 per hour, as per Schedule D of the MPEA salary guide.
11. Approve the appointment of Patricia Yerger as a substitute Instructional Aide for the ESY program from July 6, 2010 through July 30, 2010. She will be paid at the approved rate of \$20 per hour, as per Schedule D of the MPEA salary guide.
12. Approve 15 additional days in the summer for each of the following secretarial personnel. They will be paid their approved hourly rate as per the MPEA agreement.
Carol Berninger
Michele Callesano
Marie Pantina
Barbara Rasmussen
Carol Weaver

13. Approve the following instructor for the Midland Park Continuing Education Summer Enrichment Program:

Susan Fischer	S.M.A.R.T. (Summer Math & Reading Time)	Godwin School
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14. Approve the following summer custodial helpers. They will be paid at the approved hourly rate, effective July 1, 2010 through August 31, 2010 (support material attached):

James Addice	*Matthew Murphy
Christopher Gregory	Scott Polhemus

Ryan Haegler
Conner McGlade
*Vincent Montanaro

*Alexander Puglise
Brian Walker
Patrick Weaver

*=new employee All others have worked or are working presently

Roll Call: All Yes

Motion – Mr. Moraski, seconded – Mr. McCourt . . .

To approve the following block motion:

15. Approve the reassignment of Kathleen LePage, from a 1.0 Speech & Language Specialist in the elementary schools to a split assignment of a .5 Speech & Language Specialist and a .5 Kindergarten collaborative special education teacher, effective September 1, 2010 through June 30, 2011.
16. Approve the increase in position for Patricia Sicree, Speech and Language Specialist in the elementary schools from a .8 position to a 1.0 position, effective September 1, 2010 through June 30, 2011.
17. Approve the appointment of Marisa Marco as an English teacher at the high school. She will be paid \$41,480 (BA Step 1 on the MPEA salary guide), effective September 1, 2010 through June 30, 2011 (support material attached).

18. Approve the following staff members for the I&RS Committee for the 2010-2011 school year:

		<u>Stipend</u>
Dianna Grasso	Chairperson	\$997
Linda Carr	Secretary	\$997
Danielle Kirsch	Member	\$817
Rachel Reboiro	Member	\$817
Suzanne Kelly	Member	\$817

19. Approve the list of Fall Coaching recommendations for the 2010-2011 school year, which is attached as an appendix (support material attached).

Motion – Mr. Sullivan, seconded – Ms. Criscenzo . . .

20. Approve the following addition to the list of substitute teachers for the 2009-2010 school year (support material attached):

*Laura Thomas

*=NJ certification

Roll Call: 8 Yes, 1 Abstain (Dr. Thomas)

21. Approve the Sidebar Agreement between the Midland Park Education Association and the Midland Park Board of Education regarding the reassignment of Suzanne Swankie and JoAnn Wagstaff as Instructional Aides, which is attached as an appendix. P-4

22. Approve the placement of Amy VanLenten as a student teacher to work with Maureen Donatien and Lisa McNerney at the high school from September 2, 2010 through December 8, 2010 (support material attached).
23. Approve the placement of Tori Colella as a student teacher to work with Maureen Donatien and Lisa McNerney at the high school from September 27, 2010 through December 6, 2010 (support material attached).

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Ms. Criscenzo . . .

24. Accept the retirement resignation of Phyllis Johnson as the Health Aide in the Godwin School, effective December 31, 2010 (support material attached).

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Mr. Moraski . . .

- S-1. Accept the resignation of Lauren McDowell as the choral music teacher in the elementary schools, effective June 30, 2010 (support material attached).
- S-2. Accept the resignation of Jill Kiernan, as a Building Aide in the Godwin School, effective June 24, 2010 (support material attached).
- S-3. Approve the appointment of Karen Fracassini as a 1-1 Aide for an elementary school special education student during the extended school year from July 12, 2010 through August 12, 2010, at the Memorial Middle School, Fair Lawn, NJ.
- S-4. Approve the following changes to the list of Advisors to Activities and Clubs for the 2010-2011 school year:

			<u>Stipend</u>
Delete:	John Mulé	Color Guard Advisor	
Add:	Courtney Haan	Color Guard Advisor	\$412

Mr. Moraski acknowledged Mr. John Mule for the quality of his work and dedication to the program and the students.

Roll Call: All Yes

B. Finance Committee – (W. Sullivan, Chairperson)

Motion – Mr. Sullivan, seconded – Mr. Canellas . . .

To approve the following block motion:

1. Approve the following resolution:

RESOLVED: That pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of May 31, 2010, after review of the Secretary's monthly financial report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13 (b), and that

sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year, subject to the conditions of P.L. 1701.

2. Approve the following block motion:
 - a. May 2010 Midland Park Continuing Education claims in the amount of \$57,211.71.
 - b. June 2010 supplemental claims in the amount of \$246,904.58.
3. Approve the first June 2010 payroll in the amount of \$611,133.24.
4. Approve the transfers among accounts, according to prescribed accounting procedures for the period May 1, 2010 through May 31, 2010, which are attached as an appendix. F-1
5. Approve the financial reports of the Board Secretary and the Treasurer of School Moneys for the period May 1, 2010 through May 31, 2010, which are attached as an appendix. F-2
6. Authorize the Business Administrator to cancel outstanding checks in the various school accounts in accordance with the Auditor's recommendations, as per the attached appendix. F-3

Roll Call: All Yes

Mr. Canellas asked about the process of cancelling checks and where the unexpended funds go. Ms. Garvey responded the checks are cancelled after one year of not being cashed and funds go back to the District.

7. Accept the funds from the Bergen County Utilities Authority Environmental Awareness Challenge Grant in the sum of \$624.92 (support material attached).

Motion – Mr. Sullivan, seconded – Mr. Canellas . . .

To approve the following block motion:

8. Approve the Bergen County Special Services contract for services required under Chapter 192 and 193 of the Laws of 1977 for the 2010 school year, pursuant to N.J.S.A. 18A 467A-7 (support material attached).
9. Approve the School Bus Emergency Evacuation Drill Reports. The drills were supervised by Robert Blanchard on June 9, 2010 at 8:15 a.m. at ECLC, Ho Ho Kus, NJ; 9:00 a.m. at Godwin School/Colonial Road School and 2:30 p.m. at Hubbard School, Ramsey, NJ (support material attached).

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Mr. McCourt. . .

10. Approve Rachel Maietta as an independent School Psychologist, retroactive to June 1, 2010 (support material attached).
11. Approve Erin Cahilly as an ABA Home Therapist replacing Katelyn Cahilly to work with a special education student. Her rate is \$15 per hour and she will work two hours per week,

effective June 17, 2010.

12. Approve Franny Renshaw as a Behaviorist, effective July 1, 2010 through June 23, 2011. Her rate is \$100 per hour and her work hours are as follows:

Extended School Year: 6 hours per week for 4 weeks, totaling 24 hours
2010-2011 School Year: 37 hours per month

Mr. Schiffer questioned if B10-12 are budgeted expenses. Ms. Garvey answered yes. Ms. Criscenzo asked if hours could change. Ms. Garvey responded that if they increased there would have to be another resolution for the Board to approve.

Roll Call: All Yes

Mr. Sullivan asked if the district received the Professional Development Plan and what the payment that had already been made to the consultant was for. Dr. Heebink replied that it was received and it will be reviewed with the Curriculum committee.

Mr. Sullivan asked when it was due to the State.

Dr. Heebink replied April 30th.

C. Curriculum Committee – (R. Moraski, Chairperson)

Motion – Mr. Moraski, seconded – Ms. Criscenzo . . .

1. Approve the following textbook for AP Statistics (support material attached):

The Practice of Statistics (3rd Edition), Yates, Daniel S; Moore, David S.; Starnes, Daren, 2008, New York

Motion – Mr. Moraski, seconded – Ms. Lein . . .

To approve the following block motion:

2. Approve the home instruction services for one high school student at the High Focus Center, Paramus, NJ, at the approved rate of \$33.18 per hour, effective June 7, 2010.
3. Approve the recommendation of the Director of Special Services for the placements and/or transportation of special education students attending extended school year programs, which is attached as an appendix. C-1
4. Approve the list of staff members requesting workshop attendance, as follows (support material attached):

Name	Workshop	Location	Date
Anne Schaper	Regional Training for the Matrix Report and Online Applications	Morris Plains, NJ	June 14, 2010

Roll Call: All Yes

D. Policy Committee – (M. Thomas, Chairperson)

Motion – Dr. Thomas, seconded – Mr. Moraski . . .

Approve the second reading of the following new/revised policies and regulations:

Co-Curricular Activities	Policy Section 2430 (revised)
Educational Program Evaluation	Policy Section 2610 (revised)
Creating Positions	Policy Section 3111 (revised)
Employment Contract	Policy Section 3124 (revised)
Resignation	Policy Section 3141 (revised)
Nonrenewal of a Non-tenured Teaching Staff Member	Policy Section 3142 (revised)
Healthy Workplace Environment - Teaching Staff Members	Policy Section 3351 (new)
Healthy Workplace Environment - Support Staff Members	Policy Section 4351 (new)
Diabetes Management	Policy & Regulation Section 5338 (new)
Harassment, Intimidation, and Bullying	Policy Section 5512.01 (revised)
Political Contributions	Policy Section 6360 (revised)
Emergency and Crisis Situations	Policy Section 8420 (revised)
Fire and Fire Drills	Regulations Section 8420.1 (revised)
Special Interest Groups	Policy Section 9700 (revised)
Roll Call: All Yes	

E. Legislative Committee – (B. McCourt, Chairperson)

The following items were reported on:

State will be passing a budget which will include more cuts in education

\$2000 credit for NJSBA to be used toward workshops, meetings.....

Gov. Christi's Administration has backed off the push of retirement reforms

F. Buildings & Grounds Committee – (S. Criscenzo, Chairperson)

The following items were reported on:

a. 3-20 amp circuits were installed at the high school to accommodate server move;

b. a defective water fountain was replaced at Highland School;

c. damaged to the exterior door at the Highland School gym was repaired;

d. the electric sub panels at Godwin and the Midland Park High School are finished and passed the electrical inspection. These new panels are to accommodate the current technology power needs and are large enough for future expansion;

e. roof repairs at the high school seemed to have stopped water infiltration;

f. a roof repair at Highland over the east stairwell was completed;

g. Bob Blanchard and the Midland Park Soccer Association are working together getting quotes and materials to move forward with the field improvements.

Mr. Sullivan asked if the committee received a list of summer projects to be completed.

Ms. Criscenzo replied that we briefly discussed this at the Committee meeting. The committee will give the Board a list at the end of the summer of all projects completed.

Motion – Ms. Criscenzo, seconded – Mr. Formicola . . .

To accept donations from the Soccer Association for field improvements at the High School.

Roll Call: All Yes

G. Negotiations – Teachers/Secretaries/Custodians - (P. Lein, Chairperson)

No Report.

H. Negotiations – Administrators – (R. Moraski, Chairperson)

No Report.

I. Public Relations Committee – (P. Lein, Chairperson)

No Report.

J. Personnel Committee – (W. Sullivan, Chairperson)

Motion – Mr. Sullivan, seconded – Ms. Criscenzo . . .

Approve the following new/revised job descriptions, which are attached as an appendix:

Bus Driver

PC-1

Custodian

PC-2

Head Custodian

PC-3

Mr. Canellas asked if the Head Custodian position is a new position. Ms. Garvey answered yes, it was negotiated in the new contract. The funding will come from a shift from other stipend positions

Mr. McCourt asked is there a plan for the replacement of Guidance Counselor at the high school. Dr. Heebink commented that they have already begun discussion with Principal to review department. He will report back to the Board within the next 2 weeks.

K. Service Review Committee – (R. Formicola, Chairperson)

No Report.

L. Technology Committee – (J. Canellas, Chairperson)

The committee met last week and they will be sending the minutes of that meeting.

Established two primary goals:

- a. Wireless incentive for district.
- b. Back-up system

N. Liaison Committee:

High School PTA – (S. Criscenzo)

Market Day pick-up is Wednesday, June 16th -5:00 – 6:00 in the high school cafeteria.

Elementary School PTA – (P. Lein)

No Report.

Booster Club – (R. Formicola)

The following items were reported on:

- a. Senior Award dinner – 4 scholarships given
- b. Sports Award Night- Award given to students and to Dr. Heebink & Ed Salvi.
- c. Lights for Spirit Week

Performing Arts Parents – (R. Moraski)

Car wash – chorus

The band and the chorus will be performing at the graduation.

Special Education – (M. Thomas)

Parent Advisory met and discussed projects for the future.

Education Foundation – (J. Canellas)

The following items were commented on:

- a. The foundation is within \$5,000 of goal;
- b. Already ordered \$58,000 of equipment;
- c. Well on the way to have in place for September.

Board of Recreation – (W. Sullivan)

No Report.

Continuing Education Program – (B. McCourt)

No Report.

Student Representative to the Board – (C. Duane)

Final exams begin tomorrow.

O. Old Business

None

P. New Business

Motion – Mr. Sullivan, seconded –Dr. Thomas . . .

To go into closed session before the meeting of July 20, 2010, for the purpose of personnel and negotiations.

Roll Call: All Yes

Open to the Public

Mr. Schiffer invited the public to address the Board.

Jessica Abraham, High School student spoke on the French 5 AP program. Students started in Middle School with hopes of becoming full fluent French students. This is disappointing and confusing. Spanish 5 has only one more student and the program is still in place. I want to let the Board know what we are losing.

Dr. Heebink replied that we have 3 possibilities that I will be leaving with Dr. Cirasella and the Board to review.

Ester Vierheilig spoke and wanted to thank the Board for participation of the Band in the Memorial Day Parade. Hopefully, they will march again in the future. Also, I wish other groups would participate. I ask that the Board help in expanding group participation.

Deborah O'Connell from Clarkstown School District spoke. She thanked Dr. Heebink for everything that he has done for Clarkstown and she thanked him for everything he has done for her professionally /personally. She wished him well and congratulated him on his retirement.

Motion - Mr. Canellas, seconded – Ms. Lein . . .

To adjourn the meeting.

Roll Call: All Yes

The meeting adjourned at 9:40 p.m.

Respectfully submitted,

Stacy Garvey,
School Business Administrator/
Board Secretary